Equiniti Shareview Dealing Confirmation of Identity Form



Please complete all the fields in this form (where applicable).

	Section A:	Primary	Applicant	personal	details
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Shareholder reference							
Title	Mr	Mrs	Miss	Ms	(Other	
First name(s)							
Last name(s)							
Postal address							
Telephone Number				Date of Birth			
Email address				DIFUI	Day	Month	Year
Nationality							

We are required by law to confirm the identity of all individuals using our service. If this is to be a joint account, all parties will need to complete a copy of this form and supply evidence. In order to help us establish your identity we will require documents, please refer to the table overleaf. The **List A** document must show your full name and, between the two documents, must also evidence your date of birth and current residential address.

Please note that a document submitted from **List B**, only showing an applicant's initials, will be accepted, providing the initials exactly match those of the full name shown on the document submitted from **List A**.

Please send a scan or photo of the original document. We would encourage you to password protect your scan or photo when you send this for your security. **Please note** you are sending documents at your own risk and if scanned images are sent we may still need to request physical versions of documents.

For primary documents in **List A** below, if you wish to send us a physical copy which is certified to be a true copy of the original by a government department or an entity authorised and regulated by the Financial Conduct Authority (e.g. a bank). The person undertaking the certification must provide their contact details below and you must advise them that we may contact them to validate their certification and/or conduct searches of electronic databases to validate their own identity.

Copies of any documents you provide will be retained by us and any original documents will be returned to you at the earliest opportunity.

Section B: Certificator's details

Certificator's Name

Certificator's Occupation or signing capacity

Certificator's Telephone Number

Please note: Receipt of certified documents may result in a delay in processing your instruction.

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Section C: Documentation

List A - Primary identity documents (Government issued)

Current UK/EEA driving licence

Current full signed passport

Current EEA member state identity card

Any verifiable current government document containing a photograph

List B - Supporting documentary evidence

A second item from List A

Most recent HM Revenue & Customs tax notification (not a P45 or P60)

Bank/building society/credit union statement or pass book – less than 3 months old

Utility bill or statement (not mobile phone)

- less than 3 months old

Local authority council tax bill (valid for the current year)

Signed documentation from a regulated financial services firm which indicates a current relationship with the firm exists.

If electronic verification cannot be completed or is unsuccessful, we would ask that you submit the documents required by applying the method from the table depending on your nationality and residential status.

Customer Type	List A - Identification Number of documents required	List B - Address verification Number of documents required	Tick Option
UK National - living in the UK	I	I	
UK National - living abroad	I	2	
EU National - living in the UK	I	2	
EU National - living in home country	I	2	
Other Foreign National - living in the UK	2	2	
Other Foreign National - living elsewhere	2	2	

• I confirm that this information is true and accurate and that the certified copies of the enclosed documents relate to me.

Sign the form

To sign this form you may provide an electronic signature. You can do this via your Adobe Acrobat Reader DC, or DocuSign which is a free of charge service.

Instructions to create an electronic signature are as follows:

- 1. On Adobe open the file, or on DocuSign upload the file
- 2. In the editor, select sign and draw your signature. Then place your signature in the signed box below
- 3. Save the document and follow the return instruction below.

Please note, we cannot accept a typed or written name in the box below. Alternatively, you may print and sign the document

Signed	Date			
		Day	Month	Year

To return your form, please send to Equiniti.Sharedealingservices@equiniti.com, this and all related documents must be received from the email on your instruction. Forms received from an unregistered email account will not be actioned, if you have any queries related to the completion of this form, please contact the Customer Experience Centre on: 0371 384 2030 Lines are open 08:00 - 17:30 Mon - Fri, excluding UK public holidays.

Alternatively you can post the form to: Equiniti, PO Box 4605, Aspect House, Spencer Road, Lancing, West Sussex, BN99 6QY.

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